
MEMORANDUM



TO: Mayor Walker and Councilors
FROM: M McPherson, City Administrator
SUBJECT: **Resolution #21-41**
DATE: July 20, 2021

Background:

In order to remove the zoning protections for the cross-wind runway, the airport zoning ordinance needs to be amended. In order to accomplish the amendment, the City needs to establish, temporarily, a Joint Airport Planning Board comprised of persons from the City, and the two counties and townships affected by the Airport.

Analysis:

Step One of the process is to approve Resolution 21-41 which establishes the Board and appoints two members from the City, neither of which can be a Councilor. A member from the Planning Commission and the Airport Advisory Board may be appropriate.

The next step will be to send a letter, certified mail to Mille Lacs and Sherburne Counties, and Princeton and Baldwin Township requesting that they also appoint two members each to the Joint Airport Planning Board.

Recommendation:

Staff recommends the City Council approve Resolution #21-41 establishing a Joint Airport Planning Board and appointing two members, one from the Planning Commission and the other from the Airport Advisory Board.

RESOLUTION #21-41
CITY OF PRINCETON
AUTHORIZING THE CREATION OF A
JOINT AIRPORT PLANNING BOARD

At a meeting of the Princeton City Council, hereinafter referred to as the "Municipality", on the 22nd day of July 2021, Councilor _____, Councilor _____ seconded, introduced the following resolution and moved its adoption.

WHEREAS, this Municipality owns and controls the Princeton Municipal Airport; and

WHEREAS, portions of the airport hazard area adjacent to the airport are located outside the territorial limits of this municipality but with the territorial limits of Mille Lacs County, Princeton Township, Sherburne County and Baldwin Township; and

WHEREAS, this Municipality deems it necessary and expedient to create a Joint Airport Planning Board in cooperation with the above noted Counties and Townships, pursuant to Minnesota Statutes Section 360.063, Subdivision 3, and other applicable laws for the purpose of amending the zoning laws for the areas surrounding the airport based on the 2018 Airport Master Plan and for the protection of the airport and the public; and

WHEREAS, the above statute provides that this Municipality has the right to appoint two persons to said Board, whose said persons should not be members of the Princeton City Council; and

WHEREAS, Subdivision 8 of Section 32 of the Appropriations Bill passed by the Minnesota Legislature effective July 1, 1973, provides that no moneys shall be expended by the Commissioner of Transportation of the State of Minnesota to improve and maintain an airport unless the governmental unit owning the airport has or is establishing a zoning authority for the airport.

NOW, THEREFORE, BUT IT RESOLVED by the undersigned Municipality as follows:

1. That there is hereby created in cooperation with the above noted Counties and Townships a Joint Airport Planning Board to be composed of representatives of the undersigned Municipality and of the above noted Counties and Townships pursuant to Minnesota Statutes Section 360.063 Subdivision 3.
2. That the undersigned Municipality hereby appoints _____ and _____ to be its representatives on said Board, said person to serve for an indefinite term until they resign or are replaced by the undersigned Municipality.

ROLL CALL:

Members voting in favor: _____

Members voting against: _____

Resolution declared passed: _____

Thom Walker, Mayor

Attest: _____

City Administrator

CERTIFICATION:

I hereby certify that the foregoing resolution is a true and correct copy of the original resolution and is not on file in my office and is recorded in the Office of the City Clerk of Princeton, Minnesota.

City Clerk

SEAL OR
NOTARY STAMP